



General Information

Winter Polish Open Championships in Para Swimming

16 - 19 November 2023 - Szczecin, Poland



Ministerstwo
Sportu i Turystyki



Państwowy Fundusz
Rehabilitacji Osób
Niepełnosprawnych



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For more information visit: www.swimming.szczecin.pl
or e-mail: biuro@start-szczecin.pl & para@swimming.szczecin.pl

1. COMPETITION INFORMATION

On behalf of the Management of Sport Club for Disabled "START" Szczecin, we have the honor to invite all Para swimmers to take part in Winter Polish Open Championships in Para Swimming, which will be held in Szczecin from 16 to 19 November 2023.

The Local Organizing Committee (LOC) will do all possible efforts to host the competition for all swimmers and staff of your team in the accurate way.

1.1 SUPERVISOR

Polish Sports Association for the Disabled START supported by Polish Paralympic Committee.

1.2 ORGANIZER

Sports Club for Disabled "START"
Litewska Str. 20 71-344 Szczecin, Poland

Contact person: Patrycja Witkowska
mobile: +48 (0) 790 300 111

Contact person: Karolina Węgrzyn
mobile: +48 (0) 502 629 299

Office phone: +48 (0) 91 383 74 30

e-mail: biuro@start-szczecin.pl, para@swimming.szczecin.pl

Web-site: www.swimming.szczecin.pl

General manager: Bartosz Sójka
mobile: +48 (0) 537 005 740
e-mail: bartosz.sojka@pzsstart.eu

Please be informed that this Championships are a World Para Swimming Approved Competition and are conducted in accordance with World Para Swimming Rules and

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Regulations. For more information, please contact a person responsible for World Para Swimming support:

Name: Xiaoyi Wang

E-mail: Xiaoyi.Wang@WorldParaSwimming.org

1.3 DATE AND PLACE OF THE EVENT

Date: 16 – 19 November 2023

Place: City Centre of Sport, Recreation and Rehabilitation “Floating Arena”

Waska Str. 16, 71-415 Szczecin, Poland

1.4 IMPAIRMENT GROUPS

The competition is open for swimmers with a physical, visual and intellectual impairment.

1.5 OFFERED EVENTS FOR BELOW SPORT CLASSES

S1 – S10, S11 – S13, S14

SB1 – SB9, SB11 – SB13, SB14

SM1 – SM10, SM11 – SM13, SM14

1.6 TECHNICAL INFORMATION ABOUT COMPETITION POOL

Length: 50 meters

Number of lanes: 10

Depth: 2.24 meters

Lane width: 2.50 meters

Water temperature: 28°C

Timing: Automatic

Please be informed, that the 25 meters pool is not available due to the maintenance works.

All training, warm ups and cool downs will take place in the competition pool according to the attached detailed championships program.

Training facilities will be available for the participating athletes from 15 November until the end of competition.

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All swimmers and coaches are requested to follow the warm-up procedure in order to ensure a safe and high quality warm up for all participants.

2. REGISTRATION PROCESS

2.1 ENTRY AND CLOSING DATE

Entries to the competition must be registered using the final entry booking form until **20 October 2023**

2.2 FINAL ENTRY BOOKING FORM

In order to make your necessary accommodation booking, and ensure transport and accreditation for your team you must submit your Final Entry Booking Form by the Final Entry Deadline (**20 October 2023**) to the LOC on BOTH e-mails:

biuro@start-szczecin.pl, para@swimming.szczecin.pl

The Final Entry Booking Form must contain the following, fulfilled information for your team:

- Page 1: Accreditation List
- Page 2: Accommodation Booking Request
- Page 3: Transport Information

Please be informed, that applications sent after the deadline may not be accepted.

Please fill the Entry Form carefully and with full responsibility, no changes will be accepted after the deadline! Teams record their application in the LOC could be charged in case of changing or canceling their Entry after deadline!

Contact details are as follows:

Organizing Committee:

Name: Karolina Węgrzyn, Patrycja Witkowska

E-mail: biuro@start-szczecin.pl, para@swimming.szczecin.pl

(please send all information to both LOC email addresses!)

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or e-mail: biuro@start-szczecin.pl & para@swimming.szczecin.pl

3. ENTRY PACKAGE

3.1 BASIC ENTRY FEE

The registration fee (the Basic Entry Fee) per each person (athletes & team officials) is 150 €. This cost includes:

- Daily transport shuttle (hotel-venue)
- Competition operation costs

Fees must be paid to the competition office upon arrival at the competition.

3.2 CANCELLATIONS/REFUNDS POLICY

Cancellations until the Final Entry Deadline (20 October 2023)	Teams are not liable to pay the basic entry fee for any canceled participants
Cancellations between 21 October and 05 November 2023	Teams are liable to pay 50% of the basic entry fee and 50% of accommodation costs for any of canceled participant (whole team costs in case of canceling participation of the team)
Cancellations from 06 November 2023	Teams are liable to pay 100% of the basic entry fee and 100% of accommodation costs for any of canceled participant (whole team costs in case of canceling participation of the team)

The outstanding fees due to cancellation must be paid to the LOC upon arrival at the competition. In case of canceling a participation of the whole team after 11 October 2023 (and therefore when there would be no possibility for the team to pay at the LOC office), the LOC will issue an invoice for the relevant to the team for payment via a bank transfer.

4. ACCOMMODATION/MEALS

Please be informed, that the LOC is responsible for the whole reservation in Radisson Blu Hotel, a 4 stars hotel with adaptation for people with disabilities. This Hotel has been chosen because of an excellent standard and a high quality of service. Besides, the LOC cooperates with this hotel since 2006 and guarantees suitable accommodation during the competition. Radisson Blu Hotel is located in the center of Szczecin, nearby the shopping center and many city attractions. Radisson Blu Hotel is also located close to the venue which allows an easy transport for all teams.

Below we present you accommodation details:

For more information visit: www.swimming.szczecin.pl
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RADISSON Blu Hotel
Rodla Sq. 10
PL-70-419 Szczecin Poland
phone: +48 91 35 95 595
e-mail: reservations.szczecin@Radissonsas.com
www: www.radissonblu.com

Please note, that this hotel is the only official hotel for the competition and no other hotels are permitted to be used by competition participants.

The accommodation fee includes full board alimentation:

- Double room: **120 €** per person per day
- Single room: **150 €** per person per day

All accommodation fees must be paid directly to the LOC upon an arrival at the competition office, not to the hotel. The hotel will be in charge only to collect any necessary extra costs incurred during your stay (i.e. laundry, telephone, mini bar, etc.)

4.1 EARLIER ARRIVALS

In a normal conditions Radisson Blu Hotel has check-in for guests starting at 2 p.m.

In special cases we can try to welcome organized groups earlier than at 2 p.m. after consulting this matter with hotel's manager. Because of this fact, we kindly ask you to include this information in the notes of the Final Entry Form.

For the organization of accommodation for early arrivals and days outside of the Competition, please contact the LOC to make arrangements.

4.2 WHEELCHAIR USERS

To improve arranging accommodation, we kindly ask national representations to fill with care the Final Entry Form with information about wheelchair users. This is a necessary information for booking suitable rooms in the Hotel. Please note that the number of adapted rooms is limited.

4.3 PARKING

This information concerns guests arriving with their own transport. Please be informed, that the LOC will not refund payments for parking at the hotel area. Charges should be paid at the Radisson Blu Hotel reception.

CAR – 45,00 PLN / day (approximately € 10/day)

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BUS – 45,00 PLN / day (approximately € 10/day) Please notice, that the entrance to the car park is 2 meters high

4.4 MEALS INFORMATION

The Accommodation Fee includes breakfast, lunch and an evening meal during the following period:

- the First Meal – due to the arrival time
- the Last Meal – due to the departure time

Teams will be provided with meals prepared respectively as much as it would be possible depending on their arrival/departure time.

Time of meals:

According to the competition schedule.

5. TRANSPORT

5.1 TRANSPORT AT COMPETITION

We pleasantly inform, that the LOC provides transportation adapted also for wheelchair users during the competition from the hotel to the venue (which is located two kilometers from the Radisson Blu Hotel). Buses will be operating according to the transportation schedule.

5.2 TRANSPORT FROM AIRPORTS

Please find below suggested airports to travel to the competition place:

Goleniow Airport – Poland

The nearest International Airport is Szczecin Airport (well known as Goleniow Airport - which is located 50 kilometers away from the City Centre of Szczecin).

BUS/CAR SIZE	ONE-WAY (Szczecin-Goleniów-Szczecin)	TWO-WAYS (2x Szczecin-Goleniów-Szczecin)
8-people van	150 €	250 €
50-people bus	400 €	700 €

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Berlin Brandenburg Airport – Germany

Another choice is to take flight connection to Berlin Airport (Germany) - which is located 180 km away from Szczecin.

Transfers for the teams arriving to Berlin or other airports can be provided with additional cost as follows:

BUS/CAR SIZE	ONE-WAY (Szczecin-Berlin-Szczecin)	TWO-WAYS (2x Szczecin-Berlin-Szczecin)
8-people van	350 €	600 €
50-people bus	900 €	1500 €

The team must notify the LOC regarding their arrival and departure details by the final entry deadline (**20 October 2023**). Transfers cannot be guaranteed for information sent after this date.

6. COMPETITION DETAILS

6.1 TRAINING

A full training schedule for all arriving competitors will be prepared after the LOC receives all entries and will be distributed to all participating teams one week before the competition.

6.2 DOPING CONTROL

According to *The World Anti-Doping Code* doping control can be conducted during the competition. Polish Commission Against Doping in Sport will be overseeing the process and will be responsible for the sample collection.

6.3 AWARDS

Individual events will be conducted as “point system multiple class events” (the final ranking according to the 2023 World Para Swimming Point Scores). Medals will be awarded only to athletes who hold a valid World Para Swimming Athlete License and were internationally classified and have been assigned a Sport Class (other than not Eligible (NE)) as listed in WPS SDMS.

Relay events will be conducted as “single class events” (the final ranking according to time). Medals will be awarded teams all teams (including both nationally and internationally classified athletes).

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Medals in all the events will be awarded following the “minus one rule”.

6.4 WORLD PARA SWIMMING LICENSE

Only athletes with World Para Swimming license will be considered for World Para Swimming ranking and record lists.

6.5 CONDUCT OF COMPETITION

Winter Polish Open Championships in Para Swimming will be conducted according to the World Para Swimming Rules and Regulations valid at the time of the competition.

6.6 VISA

In case your delegation will need to get Visas, below we present the website of Ministry of Foreign Affairs Republic of Poland where you can find more information:
<https://www.gov.pl/web/diplomacy/visas>

For those needing a visa, a letter of invitation can be provided by the organizers with the correctly filled *Visa Support Request Letter* which contains details:

- Full name as in passport
- Function in the team
- Passport number
- Passport expiry date
- Photocopy of passport (text must be clearly visible)

6.7 INSURANCE

Please note, that all participants (athletes and team officials) attending this event must ensure they have the appropriate personal, medical and travel insurance, as the event will not indemnify individual claims.

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